TRANSPORTATION POLICY

Luton Town Football Club

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Authorised by:
Paul Watson, Senior Safeguarding Manager
Dale Brunton, Academy DSO

TRANSPORTATION POLICY

It should be made clear that in most instances it is the responsibility of parents, not the Club to transport their child to and from the activities or nominated meeting points. If parents make arrangements between themselves this is a private arrangement and at the parents' discretion. If the Club hires a coach from a reputable commercial coach company it is entitled to assume that the company provides properly maintained and insured vehicles and properly licensed drivers.

However, children must never travel unaccompanied. A member of the Club must travel with the children and that adult's contact details must be readily available to any parent who has reason to contact them. If the Club formally arranges transport e.g. using minibuses or people carriers (as opposed to facilitating travel arrangements between parents) then the Club should ensure that:

- Drivers have a valid driving licence and recruitment procedures, ensuring vetting criteria have been followed and appropriate insurance and breakdown cover has been arranged
- The vehicle is suitable for the number of passengers and has operational safety belts and appropriate child car seats
- Parents give their consent and have the driver's contact details, with the driver having easy access to parents' contact details including mobile phone numbers
- No child is left alone in the car with the driver, unless it is the adult's own child. If, in extenuating circumstances, this situation arises the child should sit in the back of the car
- The children involved are happy with the arrangement and adults are alert to any signs of disquiet.

In the event of a late collection of children, coaches should: attempt to contact the parents, wait with the child, preferably in the company of others, notify a DSO and remind parents of their responsibility to collect their child promptly.

Designated Safeguarding Officer (Club)
Chris Clark
01582 411622
chris.clark@lutontown.co.uk

Designated Safeguarding Officer (Academy)
Dale Brunton
01582 411622
dale.brunton@lutontown.co.uk

EFL Safeguarding Department
Alex Richards
01772 325940
arichards@efl.com

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LUTON TOWN FOOTBALL CLUB
WWW.LUTONTOWN.CO.UK
1885 2020